

# Cleveland Division of Water Residential Water Service Application

*To be used for 2" and smaller connections to single and two family homes that do not require fire suppression systems and are set back less than 250 feet from the right-of-way or street*

**THIS IS A FILLABLE PDF. PLEASE FILL OUT THE APPLICATION ON YOUR COMPUTER**

1. Name of Project: (Ex. Smith Residence)

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2. Contact name (to answer technical questions about the application):

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. Service Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ ZIP \_\_\_\_\_

Permanent Parcel Number: \_\_\_\_\_

4. Name to be on the account: \_\_\_\_\_

5. Account Contact: Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

6. Billing address

- Same as service address
- Different from service address

Street: \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

7. Is this application for new service or reuse of an existing service?

- New Service
- Reuse existing connection(s).

Previous connection number(s), if known: \_\_\_\_\_

Previous connection size(es), if known: \_\_\_\_\_

8. Sewer District. Who provides sewer service for the proposed residence?

Northeast Ohio Regional Sewer District

Other: \_\_\_\_\_

9. Water Requirements. Please use the following table to determine you fixture value, which will be used to calculate your Peak Instantaneous Demand. Multiply the total number of each type of fixture by the fixture value to find the total value, then add those valued to find the total fixture count:

<b>Fixture Data – Residential</b>				
<b>Fixture</b>		<b>Number of Fixtures</b>	<b>Fixture Value</b>	<b>Total Value</b>
<b>Bathtub</b>		X	8	
<b>Shower Stall</b>		X	4	
<b>Sink</b>	Kitchen, bath, and other	X	4	
<b>Toilet</b>	Tank type	X	3	
<b>Bidet</b>		X	2	
<b>Dishwasher</b>	½” connection	X	5	
<b>Washing Machine</b>	½” connection	X	5	
<b>Outdoor Spigot</b>	½” connection	X	6	
<b>Outdoor Spigot</b>	¾” connection	X	12	
<b>TOTAL FIXTURE COUNT:</b>				

10. Irrigation water requirements: If you plan on having an irrigation system installed, please indicate the demand, in gallons per minute, and minimum pressure for your irrigation system. If you so not, please skip to question 13. Please note that sprinklers running of outdoor spigots are not considered an irrigation system:

Flow required: \_\_\_\_\_ gpm Pressure Required: \_\_\_\_\_ psi

**NOTE: IF A DEDICATED IRRIGATION SYSTEM IS INSTALLED, AN APPROPRIATE BACKFLOW DEVICE MUST BE INSTALLED AND REGULARLY TESTED**

11. Is your irrigation system to run off the home’s water meter, or are you proposing a dedicated service?

Run off home’s meter

Run off home’s meter, but with a deduct water meter for sewer exemption

Dedicated water line and meter

**NOTE: DEDUCT WATER METERS ARE NOT AVAILABLE IN NEORS-D-SERVED COMMUNITIES. CUSTOMERS WHO REQUEST THEM IN OTHER COMMUNITIES WILL NEED AUTHORIZATION FROM THE LOCAL SEWER AGENCY**

12. Private water system. Please indicate if you have a well or any other private water system.

- No
- Yes, however the system will be permanently abandoned
- Yes, system will remain

NOTE: IF YOU HAVE A WELL OR CISTERN, PLEASE CONTACT YOUR COUNTY HEALTH DEPARTMENT, AS YOU WILL ALSO REQUIRE A PERMIT TO ABANDON OR ALTER YOUR WELL WATER SERVICE. CLEVELAND WATER WILL REQUIRE COPIES OF ANY ABANDONMENT OR ALTERATION PERMIT BEFORE YOUR SERVICE APPLICATION CAN BE APPROVED.

IF YOU HAVE A WELL THAT WILL NOT BE PERMENTLY ABANDONED, YOU WILL BE REQUIRED TO INSTALL A REDUCED PRESSURE BACKFLOW DEVICE, EVEN IF THE SYSTEM IS DISCONNECTED FROM YOUR PLUMBING.

13. If known, please provide the finished first floor elevation in feet above sea level. If this is not known, leave blank and CWD will estimate based on 5 feet above the maximum elevation on the property.

\_\_\_\_\_ feet above sea level

14. Proposed connection length and material:

*Note: Public side is defined as the section from the main to the curb stop (if meter is inside) or meter (if meter is in a vault. Private side is defined as the portion from the public side to the home)*

	Length (feet)	Material	Bury Depth (Must be at least 5' 6")
Domestic Public Side		Type K Copper	
Domestic Private Side			
Irrigation Public Side (if applicable)		Type K Copper	
Irrigation Private Side (if applicable)			

15. Proposed meter location:

*Note: if the distance from the edge of the right of way to the closest face of the home is greater than 250 feet, you are required to have the meter in a vault.*

- Inside home
- In vault in Public Right of Way
- In vault in property (If this is proposed, you will be required to provide an Easement. To do so, fill out form E, including a legal property description drafted by a licensed surveyor. The easement will be recorded with the county and will pass on to all future property owners.)

By completing this application, you, the applicant certifies the above information is accurate. The applicant agrees to follow all requirements as set forth by Chapter 531 and 533 of the City of Cleveland Codified Ordinances, as well as all design and construction standards as approved by the Commissioner of Water.

The applicant agrees to accept all required connection and meter sizes as determined by authorized agent(s) of the Commissioner of Water. If applicant deviates from approved connection sizes, or wishes to reuse a connection that is deemed undersized, the applicant shall hold harmless the Cleveland Division of Water any issues determined to be a result of the deviation or use of an undersized connection.

The applicant agrees to pay all fees for new water service, as well as to be responsible for all water usage charges as prescribed in Chapter 535 of the City of Cleveland Codified Ordinances. Applicant understands that billing will commence as soon as water is available to the property by means of a new tap, even if private-side plumbing is not complete.

The applicant recognizes that any active service connection to the property must be plugged at applicant's expense. The applicant also understands that any existing connections are offered for use without warranty or guarantees of condition or usability. If an existing connection proves unusable for any reason, applicant shall apply for a new connection and plug the exiting connection(s) at applicant's expense.

The applicant hereby agrees to install the required backflow device(s), as deemed necessary upon review and/or inspection by authorized agent(s) of the Commissioner of Water. Installation Enforcement shall be per Section 531.23 of the Codified Ordinances of the City of Cleveland and the Rules and Regulations of the Cleveland Division of Water.

Property Owner's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**The application must be accompanied by a site plan, showing a to-scale plan view of the proposed water service, noting the location of the connection to the main, the path of the connection, the location of all exterior valves and vaults, and other underground utilities, the proposed structure, as well as applicable Cleveland water standard details.**

The application may be submitted in person at 1201 Lakeside Ave E, Cleveland to the Permits and Sales desk. The application may also be mailed to:

Cleveland Division of Water  
Attn: Engineering, 2<sup>nd</sup> Floor  
1201 Lakeside Ave. E  
Cleveland, OH 44114

It may also be emailed to [WaterServiceApplication@ClevelandWater.com](mailto:WaterServiceApplication@ClevelandWater.com). Please note that any site plans that are larger than 11"x17" or have more than 10 pages must be mailed or delivered in person.